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Substitute Form W-9	<b>Request for Taxpayer Identification Number and Certification</b>	<b>Give form to the requester. Do NOT send to the IRS.</b>
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**Part I Taxpayer Information**

Name (Must match IRS records)

Business Name, if different from above. (DBA)

Check ONE appropriate box:  INDIVIDUAL  SOLE PROPRIETOR  CORPORATION  PARTNERSHIP  
 LLC  JOINT VENTURE  FRANCHISE  NOT FOR PROFIT  GOVERNMENT

Check as many as apply:  Medical Service Provider  Lawyer/Attorney  Foreign  Exempt from backup withholding

Address (number, street and apt. or suite no.)	<b>Requester's name and address</b>
City, State and ZIP code	The University of Michigan Accounts Payable 5091 Wolverine Tower 3003 S. State Street Ann Arbor, MI 48109-1287
area code and phone number	

**Part II Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. For individuals, this is your Social Security number (SSN). However, for a resident alien or sole proprietor see page 2 of the IRS form W-9. For other entities, it is your employer identification number (EIN). If you do not have a number, see "How to get a TIN" on page 2 of the IRS form W-9.

Social Security number
Employer Identification number

**Part III Taxpayer Information**

Reference FAR 52-219-1(2) misrepresentation of a firms size status and FAR 19.102 federal size standard, in order to comply with the following:  
 Type of Business:  Small Business  Large Business  Historically Black Colleges & Universities

Company is more than 50% Owned, Controlled and Actively Managed by a:  SDB  Woman Owned  HubZone  Veteran Owned  Service Disabled Veteran Owned  
 Minority Owned

Please indicate whether a University of Michigan employee is:  Stockholder  Director  Member  Partner  EmployeeReceipt of PO will be via fax, unless otherwise noted: Fax No. ( )  Other:Preferred Payment Method:  Mail  EFT

Dun &amp; Bradstreet Number: NAICS Code

E-Mail Address: Web Address

Remit to Address: Phone:

Fax:

**Part IV Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me).
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.
- The information supplied herein is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is now debarred or otherwise declared ineligible by any agency of the Federal Government from making offers for furnishing materials, supplies, or services to the Government or any agency thereof.
- Comply with Truth in Negotiations (Public Law 87-653)(FAR 15.804-2) at <http://gsa.gov/far/90-37/html.15.html>

**Certification Instructions.** – You must cross out item 2 if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transaction, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification but you must provide your correct TIN.

<b>Sign Here</b>	Signature _____ Date _____
	Print/Type Name _____ Title _____
ANY QUESTIONS REGARDING THIS FORM PLEASE EMAIL: <a href="mailto:VENDOR.MAINTENANCE@UMICH.EDU">VENDOR.MAINTENANCE@UMICH.EDU</a> OR CALL (734) 764-8212, select Option 3	